

King County Auditor's Office

Kymber Waltmunson, King County Auditor



King County

DATE: January 7, 2016

TO: Metropolitan King County Councilmembers

FROM: Kymber Waltmunson, King County Auditor

SUBJECT: Follow-up on 2007 Performance Audit of Jail Health Services' Pharmacy Operation and Medication Administration

The Jail Health Services Division has implemented the remaining recommendation from our 2007 performance audit. It has updated its staffing plan to take into account employee leave through the use of a relief factor and has analyzed the staffing options it has to determine the most cost-effective means to provide services. By implementing this recommendation, Jail Health Services has made staffing more predictable and significantly improved its ability to manage staffing costs.

The remaining audit recommendation is:

DONE	1	Recommendation has been fully implemented Auditor will no longer monitor
PROGRESS	0	Recommendations are in progress or partially implemented Auditor will continue to monitor
OPEN	0	Recommendations remain unresolved Auditor will continue to monitor

Please see below for details on the implementation status of these recommendations.

Implementation Status as of January 2016

#	Quick Status	Recommendation	Status Detail
13	DONE	Jail Health Services should incorporate the need to cover employees on leave into its staffing plans. Jail Health Services should use statistical analyses to assess its current staffing level and to model the most cost-effective mix of full-time staff, overtime, and temporary agency staff.	Jail Health Services has put in place a staffing plan which incorporates employee leave in its relief factor calculation. Additionally, it takes into account the use of overtime, along with other factors, when determining how to meet its workload in the most cost-effective manner.

Ben Thompson, Deputy County Auditor, conducted this review. Please contact Ben at 477-1035 if you have any questions about the issues discussed in this letter.

cc: Dow Constantine, King County Executive
Fred Jarrett, Deputy County Executive
Rhonda Berry, Assistant Deputy County Executive
Dwight Dively, Director, Office of Performance, Strategy and Budget
Ken Guy, Director, Department of Executive Services (DES), Finance & Business Operations Division (FBOD)
Patty Hayes, Director, Department of Public Health – Seattle & King County (DPH)
Cyndi Schaeffer, Chief of Staff, DPH
Bette Pine, Manager, DPH, Jail Health Services
Eunjoo Greenhouse, Deputy Director, DES, FBOD
Anne Noris, Clerk of the Council
Shelley Harrison, Administrative Staff Assistant, King County Executive Office